



## INTERNAL JOB POSTING

# HOUSEKEEPER/LAUNDRY AIDE

## CASUAL

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Better Living at Thompson House, part of the Better Living family of organizations, has an opening for the position of Housekeeper/Laundry Aide. The ideal candidate will perform a variety of cleaning and housekeeping tasks and assist with laundry to help ensure resident care and safety.

***This position reports to:*** Environmental Services Supervisor

**The Successful Candidate for this Position Must Have the Following Qualifications:**

- Minimum 6 months of cleaning, housekeeping and laundry experience
- Ability to communicate verbally and writing in English
- Ability to perform repetitive lifting 30-40 lbs
- Ability to use all heavy duty floor cleaning equipment

**The Successful Candidate for this Position Must be able to:**

- Perform general cleaning, glass cleaning, high dusting
- Clean washrooms, kitchen and other areas as assigned
- Mop and clean all general service areas and recreation room including floors and surrounding area
- Care for hard surface floors including sweeping, washing, buffing, polishing, stripping and waxing in a commercial setting
- Care for carpet floors throughout the building including vacuuming, spot cleaning, shampooing and extraction
- Move and setup of furniture, fixtures and equipment throughout the building
- Carry out minor repairs to furniture, fixtures etc. to address immediate safety concerns
- Replace light bulbs and lamps
- Maintain linen and incontinent product quotas for Thompson House
- Inspect all linens and incontinent products for quality standards and remove any articles with excessive wear, staining and/or other defects
- Collect, distribute, launder and label resident personal belongings
- Maintain all laundry equipment as per manufacturers' directions for daily use, and ensure removal of all lint accumulations
- Perform snow and ice removal as required
- Prioritize work related duties

**SALARY:** As per the collective agreement with SEIU

**Please email or fax your cover letter and resume with attention to:**

**Human Resources E-mail: [hr@betterlivinghealth.org](mailto:hr@betterlivinghealth.org) / Fax: 416-510-1104**

All applications will be reviewed until a candidate is found

Please quote ***"HOUSEKEEPER/LAUNDRY AIDE"*** in the cover letter and e-mail subject line.

Better Living is an equal opportunity employer and is in accordance with the Ontario Human Rights Code, Employment Standards Act and Accessibility for Ontarians with Disabilities Act. Applicants need to make their request for accommodation known when contacted. Thank you to all who express interest in this position and we welcome all resumes. However, only those granted an interview will be contacted.

**No phone calls, please. Thank you**